

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, February 28, 2023 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:

Charrly Maynard	Vice-Chair
Marcel DeMars	Director
John MacEachern	Director
Jody Kuczynski	Director
Louie Kannar	Director
Jim Ward	Director
Keisha Drapeau	Director
Debbie Hardy	CEO
Amy Gray	Director of Finance
C. Atkins	Interim. Director of Community Programs and Services

Staff: Julie MacIntyre Executive Assistant

Absent: Rolly Smith Board of Directors Chair
Annie Janveau Chief Nursing Officer
Dr. Cimona Chief of Staff
Isabelle Ouellet Director

1. Call to Order

Ms. Charrly Maynard, Vice Chair called the meeting to order at 1903.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Hardy informed the Board of Directors of the recent education that is available for PSWs and RPNs.

5. Patient Story

Mrs. Atkins briefed the Board of Directors on a recent incident that involved the FHT providing the community with a virtual locum for one day while our local physician was off. Mrs. Atkins learnt that this assignment was denied will not be reimbursed by the Ministry.

6. Board Chair Report

No Report

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH has had an amazing compliance rate for vaccinations. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC. Staff members without a 4th dose of the COVID vaccine are required to antigen test 3 times per week.
- The LTC expansion – Initial documents submitted however we are still awaiting the Comfort Letter from CRA for submission.
- There has been a spike in staff positive COVID tests.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- One of our local nurses has completed their onsite chemotherapy training at TBRHSC. We are awaiting a contract from TBRHSC in order to restart the program.
- The Digital Health is preparing to submit the business plan for the new MediTech expense which will replace our current MediTech Electronic Medical Record.
- Our Temporary Employee Services Coordinator has left the position and we have restricted our current employees to fulfill these requirements until our regular person returns from Maternity Leave with intent to return letter for June 2023.
- TBRHSC has realized the need for education in the district and is working on a plan to meet the needs.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The TBDHU continues to work with SMH and the Township to ensure community need is being met for COVID vaccinations. Public Health has requested assistance in hosting their vaccination clinics going forward, instead of at the Rec. The Family Health Team is able to provide support as the clinics have been low in numbers
- Work on the OHT formation for Thunder Bay and district continues to move forward, progress is happening at a slow pace and Mental Health will be one of the first priorities.
- A meeting with TBRHSC is scheduled to review the chemo service delivery contract.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario – other than Agency staff there is no other short term fixes however we continue to lobby MOH for additional funding, Access to International staff through as easier process and working with colleges and Universities.
- SMH Mentorship for Internationally Educated Nurses – no change but we remain to be committed should a nurse request SMH
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third physician for the Manitouwadge Physicians Group. Discussions are occurring to temporarily under fill the NP position with an RN to help support the physicians.
- Succession planning has begun for key positions over the next five years.
- WE continue to work with agencies and have created a recruitment and retention package hoping to entice permanent workers.
- The positing for a PSW received two promising resumes. Interviews are being scheduled.
- An offer has been made to an RN for the position of Nurse Manager.
- There is ongoing HIS meetings, financial meetings in the near future.
- Courtney Atkins attempted to attend a Rural Physician Recruitment event, however unfortunately due to inclement weather flights were cancelled and she was unable to attend. There is another Rural Physician Recruitment event coming up in the spring that she is planning to attend.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The October financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the October there was a deficit of \$81,238.00

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: M. DeMars

BE IT RESOLVED: That the Financial Statement for October 2022, be approved as presented.

CARRIED!

The November financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the November there was a deficit of \$22,073.00

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: M. DeMars

BE IT RESOLVED: That the Financial Statement for November 2022, be approved as presented.

CARRIED!

The December financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the November there was a deficit of \$42,731.00

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: M. DeMars

BE IT RESOLVED: That the Financial Statement for December 2022, be approved as presented.

CARRIED!

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski
SECONDED BY: J. MacEachern

BE IT RESOLVED: That as recommended by the MAC at their February 10th, 2023 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2023.

See Attached List

CARRIED!

10. New Business

10.1 Heritage Funding

The following resolution was tabled for approval;

MOVED BY: K. Drapeau
SECONDED BY: J. MacEachern

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors supports a temporary contract for the Heritage Funding position until the final contract is approved and signed.

CARRIED!

10.2 FHT Locum Funding

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: M. DeMars

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors supports providing funding for the one day virtual locum coverage.

CARRIED!

10.3 RPN Education

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski
SECONDED BY: J. MacEachern

BE IT RESOLVED: That the Santé Manitouswadge Health Board of Directors supports providing RPN education funding for Carly O'Connor.

CARRIED!

11. Other Business

12. Quality – as highlighted in Admin Report

13 Correspondence

13.1 Dr. Escott – reviewed by Board members

14 Consent Agenda Items Approval:

a. Minutes of Board of Directors Meeting held: December 13, 2022

MOVED BY: J. Kuczynski

SECONDED BY: L. Kannar

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: January 24, 2022 with amended changes.

CARRIED!

15 In Camera

16. Place and Time of Next Meeting – March 28, 2023 at 1900.

MOVED BY: J. Ward

SECONDED BY: M. DeMars

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswadge Health be held on Tuesday, March 28, 2023 in the Judith C. Harris Boardroom.

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: K. Drapeau

BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Ms. Maynard thanked everyone for attending and the meeting adjourned at 1953 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Charry Maynard , Vice Chair